

GRIT Camp Host Timeline

16+ Weeks Before Camp

Inquiry & Mentor Recruitment

Express interest in hosting an event to GRIT Foundation. Work with Leilani and Abby to get started on the first steps.

Complete the following:

- ☐ Complete [GRIT Camp Host](#) interest form.
- ☐ Review [Host and Mentor Guide Deck](#).
- ☐ Confirm you have the time, space, and resources to commit to hosting a GRIT Camp.
- ☐ Meet with Leilani to discuss questions, logistics, and what you should expect.
- ☐ Set your tentative camp date and primary Host Administrator.
- ☐ Identify experienced tradespeople who may serve as mentors.
- ☐ Ensure mentors complete required free online training.

 **Camp date is NOT confirmed** until at least six (6) mentors have taken the GRIT Mentor training course.

12-16 Weeks Before Camp

Early Preparation

This is the most important planning phase. Starting early helps avoid last-minute issues with recruiting, materials, and sponsorships.

GRIT Foundation will provide you with promotional materials, a camp registration link, background checks for mentors, liability waivers, and media releases.

Complete the following:

- ☐ Review the [Host Guide](#) and [Camp Blueprint](#).
- ☐ Estimate your target student count.
- ☐ Review overall camp budget.
- ☐ Identify potential sponsors and begin outreach.

- ☐ Reserve your facility and confirm space requirements.
 - ☐ Review our GRIT Camp materials list.
 - ☐ Review what tools and materials you already have.
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6–12 Weeks Before Camp

Complete the following:

- ☐ Create a waiting list for potential last minute drop-outs.
- ☐ Continue sponsor outreach.
- ☐ Confirm mentor availability.
- ☐ Ensure all mentors have completed online GRIT Mentor training.
- ☐ Order any specialty or hard-to-source items

 **Important deadline:** 6 weeks before camp all mentors must have completed the online GRIT Mentor training course.

If this is not completed we may have to postpone your camp or discuss alternative options.

4–6 Weeks Before Camp

Build the Camp

Complete the following:

- ☐ Begin recruiting students using the provided flyers and registration link.
- ☐ Begin promoting the camp using flyer provided by GRIT Foundation through:
 - Your company social media
 - Local schools
 - Homeschool groups
 - Community organizations
 - Churches and youth groups
 - Local media
- ☐ Follow up with parents as needed.
- ☐ Collect sponsor logos.
- ☐ Order remaining materials.
- ☐ Confirm tool inventory.
- ☐ Confirm tables and workspace layout.

- ☐ Review the cut list.
 - ☐ Build and test one complete sample project before cutting materials (optional).
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2–4 Weeks Before Camp

Prepare Everything

Complete the following:

- ☐ Pre-cut project materials.
- ☐ Confirm all purchased materials have arrived.
- ☐ Inspect tools and replace worn drill bits or blades.
- ☐ Confirm enough safety glasses for everyone attending.
- ☐ Finalize sponsor signage.
- ☐ Continue filling student openings from the waiting list if needed.
- ☐ Confirm mentor assignments.
- ☐ Create a plan for lunch during camp- reach out to potential sponsors.

 **Important deadline:** 2 weeks before camp all students must be registered.

We understand that life happens and a few last minute changes may occur but please have all students registered to the best of your ability.

1 Week Before Camp

1-2 weeks before camp Leilani will ship out PPE, student badges, and [other camp materials](#).

Abby will send email reminders to all camp participants 5 days prior to the camp date.

Final Confirmation

Complete the following:

- ☐ Confirm mentor attendance.
- ☐ Gather printed materials and quick-start guides.
- ☐ Review quick-start guides.
- ☐ Assign camp-day responsibilities.
- ☐ Communicate responsibilities with facilitator, volunteers, and mentors.

- ☐ Prepare mentor walkthrough materials.
- ☐ Prepare student welcome and safety introduction- decide who will lead.
- ☐ Verify your selected torch system and supplies (if applicable).
- ☐ Pre-order lunch for the day of camp.

 **Important deadline:** 1 week before camp you should have all supplies and materials purchased and at your facility. Please do NOT wait until the day before.

Day Before Camp

Set Up for Success

Complete the following:

- ☐ Set up workstations.
 - ☐ Organize all materials.
 - ☐ Verify project kits.
 - ☐ Inspect tools one final time.
 - ☐ Set up sponsor signage.
 - ☐ Print participant lists.
 - ☐ Confirm room layout and table setup.
 - ☐ Ensure all safety equipment is available.
 - ☐ Create a plan for pairing mentors with students.
 - ☐ Have Camp Lead meet with Host and Host Facilitator at event space
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Camp Day

Before Students Arrive

- ☐ Set up a welcoming check-in spot.
- ☐ Conduct the mentor walkthrough with Camp Lead one hour before students arrive
- ☐ Review safety expectations.
- ☐ Ensure all materials are ready before students enter.
- ☐ Have a volunteer welcome students and start engaging the mentors and students.

During Camp

- ☐ Support mentors.
 - ☐ Keep the camp on schedule.
 - ☐ Capture photos and videos.
 - ☐ Welcome sponsors and visitors.
 - ☐ Embrace the chaos.
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Immediately After Camp

Wrap Up

- ☐ Thank mentors and volunteers.
 - ☐ Collect a group photo of all participants.
 - ☐ Clean up and inventory reusable materials.
 - ☐ Note any supplies that need replacing.
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Within One Week After Camp

Celebrate & Improve

- ☐ Complete the host feedback survey.
- ☐ Share photos with GRIT- Abby will send an email with a media upload link
- ☐ Thank sponsors and community partners.
- ☐ Share your camp recap on social media.
- ☐ Encourage mentors and participants to complete surveys.
- ☐ Begin discussing future GRIT Camp and/or workshop opportunities.