

GRIT Camp Host Timeline

10–16 Weeks Before Camp

Inquiry & Mentor Recruitment

Express interest in hosting an event to GRIT Foundation. Work with Leilani and Abby to get started on the first steps.

Complete the following:

- ☐ Complete [GRIT Camp Host](#) interest form.
- ☐ Review [Host and Mentor Quick Start Guides](#).
- ☐ Confirm you have the time, space, and resources to commit to hosting a GRIT Camp.
- ☐ Have a short introductory conversation with GRIT (usually 30 minutes or less), confirm hosting feasibility with your team, then arrange an approximately one-hour Camp Ready walkthrough for detailed planning.
- ☐ Confirm your camp date with GRIT and identify the primary Host Administrator. Plan 10–16 weeks ahead.
- ☐ Identify experienced tradespeople who may serve as mentors.
- ☐ Enroll Mentors in the required free online GRIT Mentor course (approximately 3 hours). Hosts and Host Facilitators are encouraged to take it.

Camp dates may be confirmed before training is complete. Staff for the actual student count, with no more than two Students per assigned Mentor; there is no fixed six-Mentor minimum. Keep at least one additional floater and a separate Education Lead.

10–16 Weeks Before Camp

Early Preparation

This is the most important planning phase. Starting early helps avoid last-minute issues with recruiting, materials, and sponsorships.

GRIT Foundation will provide you with promotional materials, a camp registration link, background checks for mentors, liability waivers, and media releases.

Complete the following:

- ☐ Review the [Host Guide](#) and [Camp Blueprint](#).
- ☐ Estimate your target student count.

- ☐ Review overall camp budget.
 - ☐ Identify potential sponsors and begin outreach.
 - ☐ Reserve your facility and confirm space requirements.
 - ☐ Review our GRIT Camp materials list.
 - ☐ Review what tools and materials you already have.
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6–12 Weeks Before Camp

Complete the following:

- ☐ Begin student recruitment 6–8 weeks before camp and maintain a waiting list. Complete all student registration, including waitlist additions, by two weeks before camp.
- ☐ Continue sponsor outreach.
- ☐ Confirm mentor availability.
- ☐ Target completion of online GRIT Mentor training six weeks before camp.
- ☐ Order any specialty or hard-to-source items

Mentor training target: six weeks before camp. Firm deadline: three weeks before camp. Every Mentor must complete the online GRIT Mentor course.

If the required Mentor training is not complete by three weeks before camp, postpone the camp and notify students and parents.

4–6 Weeks Before Camp

Build the Camp

Complete the following:

- ☐ Continue the student recruitment started 6–8 weeks before camp, using the provided flyers and registration link.
- ☐ Continue promoting the camp using the flyer provided by GRIT Foundation through:
 - Your company social media
 - Local schools
 - Homeschool groups
 - Community organizations
 - Churches and youth groups
 - Local media
- ☐ Follow up with parents as needed.
- ☐ Collect sponsor logos.
- ☐ Order remaining materials.

- ☐ Confirm tool inventory.
 - ☐ Confirm tables and workspace layout.
 - ☐ Review the cut list.
 - ☐ A sample build is entirely optional and at the Host's discretion, including whether and when to complete it. The Host supplies any sample-build materials.
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2–4 Weeks Before Camp

Prepare Everything

Complete the following:

- ☐ Pre-cut the specified lumber and backers; verify dimensions against the current Blueprint before cutting the batch. Leave Student PVC and copper uncut for camp.
- ☐ Track purchased Host supplies and resolve missing items. Plan to have Host supplies on site one week before camp; GRIT student items and participant badges ship 1–2 weeks before camp.
- ☐ Inspect tools and replace worn drill bits or blades.
- ☐ Confirm enough safety glasses for everyone attending.
- ☐ Finalize sponsor signage.
- ☐ Fill student openings from the waiting list by the registration deadline, two weeks before camp.
- ☐ At three weeks before camp, verify completed training and sufficient Mentors for no more than two Students per assigned Mentor, plus at least one floater and a separate Education Lead.
- ☐ Create a plan for lunch during camp- reach out to potential sponsors.

Student registration deadline: two weeks before camp, allowing time to make badges and send student materials.

Close student registration two weeks before camp. GRIT sends the first reminder email at this milestone.

1 Week Before Camp

GRIT ships student items and badges for participants 1–2 weeks before camp, along with [other camp materials](#).

GRIT sends two reminder emails: one two weeks before camp and a second 5–7 days before camp.

Final Confirmation

Complete the following:

- ☐ Confirm mentor attendance.
- ☐ Gather printed materials and quick-start guides.
- ☐ Review quick-start guides.
- ☐ Use the current guides on the GRIT resources page. Set the electrical start, customization, final photos, and pickup times with the Education Lead; protect roughly the final 90 minutes for these activities. On-site leaders may adjust pacing and activities while preserving safe use and supervision.
- ☐ Assign camp-day responsibilities, including a named attendee behavior support adult who is experienced with children and comfortable setting firm, respectful boundaries. Tell all Mentors whom to call.
- ☐ Communicate responsibilities with facilitator, volunteers, and mentors.
- ☐ Prepare mentor walkthrough materials.
- ☐ Prepare student welcome and safety introduction- decide who will lead.
- ☐ Verify your selected torch system and supplies (if applicable).
- ☐ Pre-order lunch for the day of camp.

Host supplies should be purchased and on site one week before camp. GRIT student items and participant badges ship 1–2 weeks before camp; track delivery and check contents on arrival. The Host is responsible for optional sample-build materials.

Day Before Camp

Set Up for Success

Complete the following:

- ☐ Set up workstations.
 - ☐ Organize all materials.
 - ☐ Verify project kits.
 - ☐ Inspect tools one final time.
 - ☐ Set up sponsor signage.
 - ☐ Print participant lists.
 - ☐ Confirm room layout and table setup.
 - ☐ Ensure all safety equipment is available.
 - ☐ Create a plan for pairing mentors with students.
 - ☐ Have Education Lead meet with Host and Host Facilitator at event space
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Camp Day

Before Students Arrive

- ☐ Set up a welcoming check-in spot.
- ☐ Conduct the mentor walkthrough with Education Lead one hour before students arrive
- ☐ Review safety expectations.
- ☐ Ensure all materials are ready before students enter.
- ☐ Have a volunteer welcome students and start engaging the mentors and students.

During Camp

- ☐ Support mentors.
 - ☐ Keep the camp on schedule.
 - ☐ Capture photos and videos.
 - ☐ Welcome sponsors and visitors.
 - ☐ Embrace the chaos.
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Immediately After Camp

Wrap Up

- ☐ Thank mentors and volunteers.
 - ☐ Collect a group photo of all participants.
 - ☐ Clean up and inventory reusable materials.
 - ☐ Note any supplies that need replacing.
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Within One Week After Camp

Celebrate & Improve

- ☐ Complete the host feedback survey.
- ☐ Share photos with GRIT- Abby will send an email with a media upload link
- ☐ Thank sponsors and community partners.
- ☐ Share your camp recap on social media.
- ☐ Encourage mentors and participants to complete surveys.
- ☐ Begin discussing future GRIT Camp and/or workshop opportunities.